



Wendi Kirby Music LLC
550 Hartnell Street, Suite F
Monterey, CA 93940
Studio Policy

Tuition and Schedules

There are 34 classes offered per year. Tuition is billed on the first of each month for the number of classes offered on the studio calendar. Students are encouraged to participate in classes year round.

Registration

All students will be billed a \$50 registration fee upon enrollment.

Smart Start Music Tuition (Age Birth - 5 years)

Smart Start Classes are \$40 *per class* and are billed monthly on the first of each month.

Enrolling in Smart Start Classes means that *you are reserving your space in the class for that assigned day and time. Tuition is billed on the first of each month for the number of classes offered on the studio calendar.*

There are 34 classes scheduled yearly. For your account to stay active and to continue to attend classes, a credit card must remain on file and tuition will be deducted on the first of every month. There are no refunds or prorates for missed classes. 24-hour notice must be given for the ability to attend another age appropriate class if you miss your scheduled class due to illness or emergency *when available*. Alternate class requires advanced approval.

All Smart Start families are required to have access to the Smart Start digital portal (provided by the Royal Conservatory of Music). Portal access will be billed at registration and/or as follows in three installments:

September - December: \$30 (Registration or September 1)

January - May: \$30 (Registration or January 1)

June - August: \$20 (Registration or June 1)

Little Musicians (Age 4 - 6 years)

Little Musicians Classes are \$55 *per class* and are billed monthly on the first of each month.

Enrolling in Little Musicians Class means that *you are reserving your space in the class for that assigned day and time. Tuition is billed on the first of each month for the number of classes offered on the studio calendar.* There are 34 classes scheduled yearly. For your

account to stay active and to continue to attend classes, a credit card must remain on file and tuition will be deducted on the first of every month. There are no refunds or prorates for missed classes. 24-hour notice must be given for the ability to attend another age appropriate class if you miss your scheduled class due to illness or emergency *when available*. Alternate class requires advanced approval.

This class requires a \$50 Supplies fee which includes a ukulele and a recorder.

Piano Tuition (Age 5 - 18 years)

Piano Classes are \$75 per class and are billed monthly on the first of each month. **Enrolling in Piano Class means that you are reserving your space in the class for that assigned day and time. Tuition is billed on the first of each month for the number of classes offered on the studio calendar.** There are 34 classes scheduled yearly. For your account to stay active and to continue to attend classes, a credit card must remain on file and tuition will be deducted on the first of every month. There are no refunds or prorates for missed classes. 24-hour notice must be given for the ability to attend another age appropriate class if you miss your scheduled class due to illness or emergency *when available*. Alternate class requires advanced approval.

Adult Piano Tuition

Adult Piano Classes are \$98 per class and are billed monthly on the first of each month. **Enrolling in Piano Class means that you are reserving your space in the class for that assigned day and time. Tuition is billed on the first of each month for the number of classes offered on the studio calendar.** There are 34 classes scheduled yearly. For your account to stay active and to continue to attend classes, a credit card must remain on file and tuition will be deducted on the first of every month. There are no refunds or prorates for missed classes. 24-hour notice must be given for the ability to attend another age appropriate class if you miss your scheduled class due to illness or emergency **when available**. Alternate class requires advanced approval. Additional workshops, socials, concerts, and retreats are offered separately. All books and supplies will be billed separately as needed with advance notice.

Semi-Private Piano Tuition (By invitation only)

30-minute lesson: \$80 per lesson

45-minute lesson: \$110 per lesson

60-minute lesson: \$160 per lesson

Tuition is billed monthly according to how many lessons are on the studio calendar in that given month. There are 34 classes scheduled yearly. For your account to stay active and to continue to attend classes, a credit card must remain on file and tuition will be deducted on the first of every month. There are no refunds or prorates for missed classes. All books and supplies will be billed separately as needed with advance notice.

Piano Practice Guidelines

All students will be required to download the *Tonara* app for assignments and practice tracking. Be sure to register as student of Wendi Kirby to download for free under my subscription. An individual link will be provided at registration. In order for students to experience success at the piano, consistent practice is necessary. General guidelines are listed below. Keep in mind, each student has different needs and goals so please adjust accordingly.

Age 5 - 6	5-15 minutes per day	Level 1-2	15-20 minutes per day
Level 3-4	20-30 minutes per day	Advanced	30-60 minutes per day

Recitals

Recitals offer students the opportunity to experience a sense of accomplishment and to share music with others. Opportunities will be provided throughout the year. Participation is encouraged.

Wellness

In an effort to maintain a healthy and illness-free environment, please do not attend any classes or events if you are experiencing any cold or flu-like symptoms, including but not limited to stuffy or runny nose, sneezing, cough, sore throat, or fever. If a student arrives for a lesson or event exhibiting such symptoms, the instructor may, at his or her sole discretion, send the student home and the class will be forfeited. Please wash hands before participating in classes. Instruments and shared devices will be cleaned on a regular basis.

Royal Conservatory of Music: Exams are only for students who commit to 5 days per week of practice. RCM provides a recognized national standard of musical success through an effectively sequenced course of study from beginning to advanced levels. RCM inspires excellence through individual student assessments and allows students to celebrate accomplishment and track their progress with others across the country. Students participate in Practical (performance and musicianship) and Academic (theoretical) exams moving through the program at their own pace. Fees are set by RCM. Students will purchase a theory book, repertoire book, studies/etude book, and folder. Learn more by visiting <https://www.rcmusic.com> and click on Learning and then Register for an exam.

Student and Family Responsibilities

Students agree to arrive at lessons on time and with all assignment books and music. Students who are late will receive only the remaining time for that class. Students enrolled in piano are required to have a well maintained acoustic piano or full size (88-key), piano weighted keyboard at home. Wendi Kirby Music is unable to provide before or after class supervision. Children are under supervision during their class time only. It is therefore the responsibility of the parents to drop children off exactly when lessons are scheduled to start and pick up exactly when scheduled to end. To help foster an environment of concentration and focus, and to minimize unnecessary stress or distractions, we ask that all parents, siblings, family, and friends remain outside of the instruction room during classes. Smart Start classes should limit parent/caregivers to two people in class unless advance reservations are made.

Photographs, videos, Social Media, and Studio Marketing

If you do not wish your child to appear in any promotions, please inform Wendi Kirby.

Wendi Kirby Music LLC
Waiver and Release of Liability

For the purposes of this release of liability, "activity" refers to any lesson, class, or event offered by Wendi Kirby Music LLC at any of our locations or venues. By attending, and/or allowing your children to attend any Wendi Kirby Music LLC activity, you are acknowledging and agreeing to the following release of liability in its entirety:

I, AND/OR MY CHILDREN AND ANY/ALL FAMILY MEMBERS AND/OR AFFILIATES, ARE VOLUNTARILY PARTICIPATING IN ANY WENDI KIRBY MUSIC LLC ACTIVITY AND I/WE ARE PARTICIPATING IN THE ACTIVITY ENTIRELY AT MY/OUR OWN RISK. I/WE ASSUME ALL RELATED RISKS BOTH KNOWN AND UNKNOWN TO ME, US, OR MY/OUR PARTICIPATION IN THIS ACTIVITY. I/WE HEREBY ACKNOWLEDGE THAT I/WE HAVE CAREFULLY READ THIS "WAIVER AND RELEASE" AND FULLY UNDERSTAND THAT IT IS A RELEASE OF LIABILITY. I/WE EXPRESSLY AGREE TO RELEASE AND DISCHARGE WENDI KIRBY MUSIC LLC FROM ANY AND ALL CLAIMS OR CAUSES OF ACTION AND I/WE AGREE TO VOLUNTARILY GIVE UP OR WAIVE ANY RIGHT THAT I/WE HAVE TO BRING A LEGAL ACTION AGAINST WENDI KIRBY MUSIC LLC FOR PERSONAL INJURY OR PROPERTY DAMAGE. I/WE FURTHER AGREE TO INDEMNIFY AND HOLD HARMLESS WENDI KIRBY MUSIC LLC AND ITS OWNERS, DIRECTORS, OFFICERS, EMPLOYEES, CONTRACTORS AND AGENTS FROM ANY AND ALL CLAIMS RESULTING IN INJURY OR DAMAGE ARISING OUT OF, OR IN ANY WAY CONNECTED OR ASSOCIATED WITH THE ACTIVITIES.

I hereby acknowledge and agree to the Wendi Kirby Music LLC Studio Policy in its entirety.

Print Name _____

Signature _____

Date _____